

B&A ENGINEERING SYSTEMS, INC.

Employment Application



APPLICANT INFORMATION

Last Name		First Name				M.I.	Date		
Street Address					Apartment/Unit #				
City			State		ZIP				
Phone		Mobile Phone		E-mail Address					
Date Available			Desired Salary						
Position Applied for									
Days you can work? Sun <input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/>									
Are you a citizen of the United States?			YES <input type="checkbox"/> NO <input type="checkbox"/>		Are you legally authorized to work in the U.S.?			YES <input type="checkbox"/> NO <input type="checkbox"/>	
Have you ever worked for this company?			YES <input type="checkbox"/> NO <input type="checkbox"/>		If so, when?				
Have you ever been convicted of a felony?			YES <input type="checkbox"/> NO <input type="checkbox"/>		If yes, explain				

EDUCATION

High School		City/State				
Did you graduate?		YES <input type="checkbox"/> NO <input type="checkbox"/>				
College		City/State				
Did you graduate?		YES <input type="checkbox"/> NO <input type="checkbox"/>		Degree		
Other		City/State				
Did you graduate?		YES <input type="checkbox"/> NO <input type="checkbox"/>		Degree		

REFERENCES

Please list at least two **professional/business** references (*Three preferred. The third can be a personal reference*).

Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

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PREVIOUS EMPLOYMENT - List most recent first. Please attach resume if applicable					
Company			Phone		
Address			Supervisor		
Job Title		Base Salary			
Responsibilities					
From	To	Reason for Leaving			
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>					
Company			Phone		
Address			Supervisor		
Job Title		Base Salary		Variable Compensation	
Responsibilities					
From	To	Reason for Leaving			
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>					
Company			Phone		
Address			Supervisor		
Job Title		Base Salary		Variable Compensation	
Responsibilities					
From	To	Reason for Leaving			
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>					
Company			Phone		
Address			Supervisor		
Job Title		Base Salary		Variable Compensation	
Responsibilities					
From	To	Reason for Leaving			
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>					

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Company		Phone		
Address		Supervisor		
Job Title	Base Salary		Variable Compensation	
Responsibilities				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>				

Resume attached?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

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An Equal Opportunity Employer

B&A Engineering, Systems, Inc. is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. We adhere to a policy of making employment decisions without regard to race, color, religion, gender, sexual orientation, national origin, citizenship, age, height, weight, or disability. We assure you that your opportunity for employment with us depends solely on your qualifications.

Applicants requiring reasonable accommodation in the application and/or interview process should notify a representative of the organization.

Notes:

B&A Engineering, Systems, Inc. complies with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional.

No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.

Additional Information:

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DISCLAIMER AND SIGNATURE

I hereby authorize **B&A Engineering, Systems, Inc.** to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability **B&A Engineering, Systems, Inc.** and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or **B&A Engineering, Systems, Inc.** can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

I certify that my answers are true and complete to the best of my knowledge.

Signature

Date